

IDAHO EMERGENCY COMMUNICATIONS COMMISSION

OFFICIAL MINUTES

September 6, 2007

A meeting of the Idaho Emergency Communications Commission (ECC) was held on this date at Blackfoot City Hall, Blackfoot, Idaho. Chairman Nancolas called the meeting to order at 1:00 p.m.

Members Present:

Garret Nancolas, Mayor, City of Caldwell, Commission Chairman
Teresa Baker, Ada County Prosecutor's Office
Clint Berry, Qwest, Boise
Troy Hagen, Ada County Paramedics
R. David Moore, Blackfoot Police Chief, Commission Treasurer
Kevin Quick, Chief, Pocatello Fire Department
Chris Smith, Canyon County Sheriff

Members Absent:

Matt Beebe, Canyon County Commissioner
Bill Bishop, Director, Homeland Security
Ann Cronin, Special Assistant, Idaho State Police, Commission Secretary
Dia Gainor, Chief, Idaho Bureau of Emergency Medical Services
Jim Lemm, J&R Electronics, INC., Coeur d' Alene
Mitchell Toryanski, Lead Deputy Attorney General and Ex-Officio Member
Rich Wills, State Representative, Commission Vice-Chairman

Others Present:

Bruce Bowler, Madison County Sheriff's Office
Michele Carreras, Idaho State Communications Manager
Brad Coughenour, Director Kootenai County
Kevin Cox, Bonneville County E-911 Systems Manager
Phillip Curtiss, InfoMine of the Rockies, Inc, Vendor
Ralph Davis, Sheriff Fremont County

1 Maureen Dieckmann, Positron, Vendor
2 Shawn Dooney, Bullberry Systems, Vendor
3 Lorraine Elfering, Canyon County 911
4 Bob Greenlaw, Director Blaine County Emergency Communications
5 Erin Hidalgo, Bingham County 911
6 Jim Higen, Cassia County Sheriff
7 Gordon Howell, Director of Bannock County
8 Dave Johnson, Sheriff Bingham County
9 Ron Kennedy, Fremont County Dispatch Supervisor
10 Norton Lovold, Bullberry Systems, Vendor
11 Lynda Lyons, Ada County Sheriff's Office
12 Jill Norton, Blaine County GIS
13 Steven Raval, Positron, Vendor
14 Ellen Rogers, Xtend Communications, Vendor
15 Lex Rutter, Chief, Idaho Public Safety Communications
16 Kent Searle, Cassia County 911 Coordinator
17 Sam Slavin, Lemhi County Sheriff
18 Christine Stewart, Idaho State Communications Supervisor
19 DeAnn Taylor, Cassia County Sheriff Dispatch Supervisor
20 Debbie Thorson, Bonneville County E-911 Systems Manager
21 Rav Van Vleet, Caribou County Sheriff
22 Valley Wells, Communication Supervisor Teton County
23 Paul Wilde, Bonneville County E-911 Chief Deputy
24 Donielle Whitney, Pocatello 911 Dispatch Supervisor
25

26 **Acknowledgements**

27 Chairman Nancolas welcomed everybody and noted that a quorum was present.
28

29 **Approval of Agenda**

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31 **MOTION: Commissioner Baker moved and Commissioner Moore seconded that the**
32 **Commission approve the agenda for the 6 September 2007 Idaho Emergency**
33 **Communications Commission meeting as distributed. The motion passed.**
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35 **Approval of Minutes**

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37 **MOTION: Commissioner Hagen moved and Commissioner Berry seconded that the**
38 **Commission approve the minutes of the August 2, 2007 Idaho Emergency**
39 **Communications Commission meeting. The motion passed.**
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41 **Financial Reports**

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43 Commissioner Moore reported the following: The total Allocated Budget through 31 August
44 is \$102,445; the 4th quarter Estimated Cash Balance is \$215,405 and the Year To Date totals

1 for revenue received from the counties is \$143,489.69. The complete financial statement is
2 available to anybody who would like a copy, please let me know if you need one.

3
4 **MOTION: Commissioner Smith moved and Commissioner Quick seconded that the**
5 **financial statement be approved. The Motion passed.**

6 7 **SIEC Update**

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9 Dodie Collier, Project Manager for the Statewide Interoperability Executive Council (SIEC),
10 was not able to attend the meeting but she did provide a written report which Eddie Goldsmith
11 distributed to the Commission.

12 13 **E9-1-1 Project Manager Report**

14
15 Eddie Goldsmith, Statewide E911 Project Manager. Eddie distributed copies of his report and
16 discussion followed. Edge Wireless has requested reimbursement for expenses related to the
17 E911 systems and their request is substantial. This is also the first such request. Gordon
18 Howell raised some questions on the timelines involved. After considerable discussion, it was
19 agreed that Eddie will follow up with Edge Wireless and Gordon Howell for clarification and
20 will include the Commission in the electronic exchange. Commissioner Baker offered her
21 assistance if needed.

22
23 The National Association of State Administrators will hold their bi-annual conference in
24 Sacramento, California the last week of October. I will be attending this meeting and we will
25 be focusing on the criteria to be met to receive a part of the \$43.5 million available directly
26 for PSAP's. We will also focus on having the \$43.5 million an annual amount, not a one time
27 figure.

28
29 The subject of the recent FCC 700MHz, ruling was briefly discussed. Eddie will meet with
30 Dodie Collier and request a briefing to the Commission at the next meeting.

31 32 **Sub-Committee Reports**

33 34 **Legislative Subcommittee Report**

35 Teresa Baker, Ada County Prosecutor's Office, reported the following: The Legislative
36 subcommittee met; the first draft of the Talking Points will be e-mailed to the Commission
37 and the Association of Sherriff's before Monday which is the next scheduled Association of
38 Idaho Counties meeting. Comments and suggestions are welcome at your earliest
39 convenience.

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41 Our goal is to establish a consistent funding mechanism. We are proposing to raise the
42 current monthly fee of \$1 to \$1.25. We will take one cent of that twenty four cent increase for
43 our operation. The Counties will get back the 1% that they are currently paying for the
44 Commission's operation. The remaining twenty four cents will go into a fund-grant which
45 will provide funding to those organizations that do not have the money they need for E911

costs. We will be working to obtain support from the various association groups we all belong too and will then seek Legislative action to enact this.

“PSAP Standards” Subcommittee Report

Lynda Lyons, Ada County Sheriff’s Office, reported the following: The committee met this morning and it went very well. Project description and timelines will be presented at the October 4th E911 meeting. A repository for some of the various projects will be needed; perhaps the ECC website could be utilized. A listing of committee members and mission statement may also be appropriate. Eddie will pursue this and follow up. Lynda also recapped the subcommittee’s history and mission.

Discussion then turned to the 911 call centers and the types and number of calls that come in as well as staffing issues. A template letter for voice providers would be helpful but the list of voice providers is in a constant state of flux. Eddie will work with Commissioner Baker to get the letter out.

Future Meetings:

The tentative meeting schedule for the next three month is

October 4, 2007 (JRW-E conference room)

November 8, 2007 (Gowen Field, Bldg 440)

December 6, 2007 (JRW-E conference room)

Meetings will be held in various locations around the state starting in the spring contingent upon the road and weather conditions.

MOTION: Commissioner Moore moved to accept the October, November, December meetings as scheduled. The motion was seconded by Commissioner Hagen. The motion passed.

Open Comment Period

Chairman Nancolas provided a report on the Commission’s achievements since its creation in August 2004. This report is available to anybody who would like a copy. The Commission was recently transferred from the Department of Administration to the Military Division at the request of the Governor’s Office. Transition has been seamless; we are pleased with what has happened and the support from Colonel Shawver and the Military Division staff is wonderful.

Chairman Nancolas will be presenting a report on “Local Government Financing 101” to the Bureau of Homeland Security conference in north Idaho on Wednesday of next week. There will be legislators in attendance and this will help them understand how money is spent and what little flexibility there is when it comes to city finances and how important the

1 cooperation for services is between the various entities such as counties, cities, fire, police,
2 First Responders, etc.

3
4 Paul Wilde, Bonneville County E-911 Chief Deputy, brought up the issue of cost recovery
5 and the various entities on the FCC ruling. Following extensive group discussion,
6 Commissioner Nancolas asked Paul to submit the question in writing so it can be completely
7 understood and researched.

8
9 Commissioner Hagen reported that the Special Olympics will be held in Idaho in 2009. This
10 will be a national event and will be very significant for Idaho's First Responders as all of the
11 contestants will have special needs. Volunteers are being sought to assist with all of the
12 various aspects of the Olympics.

13
14 Brad Coughenour, Director Kootenai County, brought up the next issue which dealt with
15 defining priorities such as 911 calls and other emergencies vs. weather advisories and the
16 never ending manpower situations. The Commission and other attendees offered a wide
17 variety of options for consideration.

18
19 Eddie Goldsmith reported that Kootenai County went live with Enhanced 911 telephone
20 system (CPE) four weeks ago and SIRCOMM went live last week. Many of those who are
21 working towards Enhanced 911 are in attendance here today.

22
23 Chairman Nancolas thanked Commissioner Moore for his efforts in coordinating today's
24 meeting, the Military Division for their support and all those in attendance for their interest
25 and support.

26 27 **Adjournment**

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29 **MOTION: It was moved by Commissioner Baker and Seconded by Commissioner**
30 **Moore to adjourn the September 6, 2007 Idaho Emergency Communications**
31 **Commission meeting at 2:00 p.m. The motion passed.**

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Mayor Garret Nancolas, Chairman
Idaho Emergency Communications Commission

Gayle E. Alvarez, Administrative Assistant
Military Division